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# CONTRA COSTA COLLEGE | ASSOCIATED STUDENT UNION (ASUCCC)



2600 Mission Bell Drive, SAB 101, San Pablo, CA. 94806  
[www.contracosta.edu/asu](http://www.contracosta.edu/asu)

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## STUDENT SENATE | REGULAR MEETING MINUTES | SEPTEMBER 20, 2023

Meeting Location: 2600 Mission Bell Dr. (SAB 107) San Pablo, CA. 94806

4:10 P.M. – 5:40 P.M.

**Zoom Information**

<https://4cd.zoom.us/j/9286267215>

Meeting ID: 928 626 7215

**Agenda Materials**

**Board members will be attending via teleconference from the following locations**

*Note: While teleconference locations are listed below, if a member does not participate from a teleconference location that location may not be open to the public.*

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## 1. ORDER OF BUSINESS

A. Call to Order – 4:11pm

B. Roll Call | 5 Minutes

### Voting Members

<b>President</b> Sudinma Thapa	<b>Parliamentarian</b> <i>vacant</i>
<b>Executive Vice President (Interim)</b> Sheyla Gutierrez Rojas	<b>Director of Public Relations</b> Sara Sugimoto
<b>Vice President of Club Affairs (Interim)</b> Michael Lee Saavedra	<b>Director of Shared Governance</b> <i>vacant</i>
<b>Secretary (Interim)</b> Irma Huizar	<b>Director of External Affairs</b> <i>vacant</i>
<b>Treasurer (Interim)</b> Erick Arias	<b>Activity Coordinator</b> <i>vacant</i>
<b>Senator(s)</b>	
Alejandra Simen Ayman Khan	

### Non-Voting Members

**Advisor:** Angela Loera

**Petitioning Senator(s):** Luis Chico (2)- A Frankie Concha - A, Andersson Esteban -A

**Note-Taker:**

**Public:** Jon Brito, Kenyetta Tribble (VPSS), Nooshi Borhan

## 2. APPROVAL | 5 Minutes

*The ASUCCC Board will consider any amendments to the agenda and consider for approval the meeting held on **September 20, 2023.***

### A. Agenda

**Amendment to move budget approval up**

S. Sugimoto moves to approve, A. Simen seconds. Unanimous approval, motion passes.

### B. Minutes (*September 13, 2023*)

S. Gutierrez Rojas moves to approve, A. Simen seconds. Unanimous approval, motion passes.

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### 3. PUBLIC COMMENT | 10 Minutes

*California Government Code Section 54954.3 Members of the public will be given an opportunity to comment. This section of the meeting cannot surpass 10 minutes. Individuals will each receive two minutes per comment.*

Jon Brito – Gym developments since last time he attended.

S. Thapa - Until the new athletic director is appointed, still looking for individuals to staff the center.

Updates will be relayed.

### 4. INTRODUCTION OF PETITIONING SENATORS & REPRESENTATIVES *(Optional)*

#### A. Amoona Sharay

- a. S. Sugimoto moves to promote Amoona Sharay as an ASU Senator, A. Simen seconds.  
Unanimous approval, motion passed.

### 5. NEW BUSINESS | 45 Minutes

#### A. Guided Pathways Updates (VPSS Kenyetta Tribble) | 20 Minutes

Overview of GP from last year since there are many new senators on the board. GP is looking to incorporate the student voice.

#### Last year:

- Students were involved in icons/visuals
- The team made changes in the application process – Major (pathways included) and Program of Study (under the pathway)
- Finalized icons, programs of study, met with all department chairs, and worked with faculty, HS partners aligned with different pathways,
- COMET DAY (April 2023) – focus on career pathways, successful event

#### This year / Future Planning:

- Focus is to make the website more visual with GP
- Demo of courses involved for different majors, what it leads to, how to complete the degree (CCC GE, IGETC GE, and CSU GE)
- Goal is to build out the CCC website (ex. Bakersfield College) – tie in career portion of GP

Interested in having student input on student centers (on campus or online) / **Important to hear student feedback to see how it can work**

**Interested in looking for student input – GP steering Mon @ 1pm (every other Monday – online)**

#### B. Non-Credit Scholarship Opportunities (Nooshi Borhan, ESL Dept.) | 15 Minutes

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- a. Student representatives reached out to the student success committee about financial aid and funding sources for noncredit CCC students.
- b. Nooshi Borhan, professor and chair of the ESL department at CCC and member of the Student Success Committee, gave background on the ESL department. Fall 2020 offered mirrored classes, both credit and non-credit, in response to the state mandate. Requirements are the same as credits but offer equitable and free access to members of the community.
- c. Student enrollment has increased FA 2023, 1000+ non-credit 816, 81% of enrollment.
- d. These students cannot qualify for any type of financial aid, even energy funding. Support connects to the minimum number of credits required.
- e. Asks ASU to help provide the same support to non-credit students, no approximate funding. Application process of CCC foundation Grant to support 30 students \$15,000.

### C. ASU Action Item Timeline Information (Sudinma Thapa) | 5 Minutes

- a. S. Thapa created a timeline for members to have times to set deadlines etc. for projects and other action items to manager our progress and be mindful of time during meetings.
- b. **S. Thapa will send this out to the board.**

### D. 4CD Sustainability Committee Representative(s) (Sudinma Thapa) | 5 Minute

- a. In need of a student rep – the next meeting is scheduled for 1<sup>st</sup> or 2<sup>nd</sup> week of November on a Friday from 12PM – 1PM
- b. **A. Simen expresses interest**
- c. **S. Thapa will send out more information, this opportunity is open to all.**

## 6. OLD BUSINESS | 20 Minutes

### A. ASU Scholarships Foundation Discussion (Erick Arias) | 5 Minutes

- a. Updates to scholarships // encourages board to look at current scholarships
- b. **E. Arias will email the board on this matter**
- c. **Further discussion about budget for scholarships next week**
- d. A. Loera recommends keeping current scholarship discussion and future funding opportunities separate so there is no confusion.

### B. LMC Impact Conference (Oct 13) + CCCSAA 2023 Student Leadership Conference (Oct 27-29) | 5 Minutes

- a. Interested students to attend: A. Khan, M. Saavedra, S. Thapa, N. Masand
- b. Maybe: S. Gutierrez Rojas, A. Sharay (Will let President know)
- c. **A. Loera mentions that a final decision is needed to move forward with registration and booking rooms. Needs final decision at next ASU meeting.**

### C. New Senator Activity Requirement | 5 Minutes

- a. **I. Huizar and S. Sugimoto:** completed a student survey where they asked students if they knew what ASU was and what they want to see on campus.

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- b. **A. Khan, M. Saavedra, and A. Sharay – will complete assignment for next meeting**

### 7. COMMITTEE REPORTS | 5 Minutes

- A. College Council:** S. Thapa: they would like more students, one student voting member, facilities master plan 9/28, more student involvement in committees, recommended committees table during club rush, GP steering committee (Mondays, 1pm every other Monday)
- B. Academic Senate – No reps**
- C. Budget Committee:** Erick Arias – 50% law all of funds have to go to education (ex. Classes and supplies), first meeting of the semester, program review – different facilities do program review to get approved for budget, start an initial base for how much money you can get, based on spending it will be recalculated (not yet implemented), who's reviewing these program reviews? – ends up with the president but currently no one is responsible (but planning)

### 8. BOARD REPORTS | 10 Minutes

- A. President** – Same as committee report, meeting with RAD and SSCCC intern this Thursday
- B. Executive Vice President** – Discount sticker work to be continued
- C. VP of Club Affairs** – First ICC meeting yesterday – new clubs, finalized club rush date for October 18-19 12:30pm – 2:30pm / email access of VPC, would like ASU to table
- D. Treasurer** – Asks the board for patience as he works to get budget information for the board.
- E. Secretary** – No report
- F. Dir. of Public Relations** – IG access and DPR email access, would like to do ASU board member bios (email to come out)
- G. Senator(s)**
- **A. Khan** – Gym updates: not sure when athletic director would happen. Interested in getting a 10ft container that has equipment for all student access (clubs, etc.) Request funding for this (between 10k-12k) – will look more into this for students
- H. Advisor:** Reminder that next week meeting we will have a presentation from our VPBAS and District for the Facilities Master Plan. Always available to meet with board members for support.

### 9. BUDGET APPROVAL | 10 Minutes

- A. CCCSAA 2023 Leadership Conference – tentative - TABLED**
- B. Student Life/Campus Activities/Events** (Amoona Sharay, Sanskar Rana)  
*Student Life presents budgets for events and invite ASU to events to support not only financially but be physically present*
- C. CCC Art Series FA'23 Supplies - \$1800** (3 session - 10/10, 11/14, 12/5)

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a. **Amendment to allot budget of \$600 for the 10/10 Art Series.**

A. Khan moves to approve the amendment, A. Simen seconds. Unanimous approval, motion passes.

A. Khan moves to approve the allotted budget, A. Simen seconds. Unanimous approval, motion passes.

D. **CCC Art Series FA'23 Food for Events - \$2,000 / each art event (~~\$6,000~~ total)**

a. **Amendment to allot budget of \$2,000 for the 10/10 Art Series.**

A. Khan moves to approve the amendment, A. Simen seconds. Unanimous approval, motion passes.

A. Khan moves to approve the allotted budget, A. Simen seconds. Unanimous approval, motion passes.

**Treasurer will look into ASU Budget info to see if numbers make sense, will move forward on other funding after numbers are received from Student Life.**

E. **DANKK Catering 9/12 CCC Art Series – \$2828.72**

- a. A. Khan moves to approve, A. Simen seconds. Unanimous approval, motion passes.

F. **Latin/Hispanic Heritage Month Events Budget**

a. **Sept 26 – Coffee Vendor - \$1,500**

- i. M. Saavedra moves to approve, A. Simen seconds. Unanimous approval, motion passes.

b. **Decorations (all events) - \$250**

- i. A. Khan moves to approve, A. Simen seconds. Unanimous approval, motion passes.

c. **Utensils (all events) - \$200**

- i. A. Khan moves to approve, A. Simen seconds. Unanimous approval, motion passes.

d. **Game Night - Games, pastries/refreshments - \$750**

- i. A. Khan moves to approve, A. Simen seconds. Unanimous approval, motion passes.

G. **Voter Education Week Oct 2 – 6**

a. **Light refreshments, decorations, & prizes: \$300**

- i. A. Khan moves to approve, A. Simen seconds. Unanimous approval, motion passes.

## 10. ADJOURNMENT

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**CONTRA COSTA COLLEGE | ASSOCIATED STUDENT UNION (ASUCCC)**

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Adjourned – 5:47PM

Next Meeting.....September 27, 2023